



## Regional Healthcare Coalition Emergency Preparedness monthly meeting

Friday, February 17th, 2017

9:00 a.m. – 12:00 p.m.

Location: Dana Center (room #7), Maine Medical Center, Bramhall Street, Portland, ME 04102

9:00 – 9:30 a.m.	<b>Introductions &amp; Regional Updates</b> County EMA, Coalition Status update, Upcoming Trainings, Exercises and events, Public Health District Updates.	Paul Weiss, Director, SMRRC, County EMA Directors: Ken Desmond (interim), Lincoln Sarah Hicks, Sagadahoc Jim Budway, Cumberland Art Cleaves, York
9:31 – 10:20 a.m.	<b>Healthcare Regional Emergency Assessment Form.</b> We have completed the online Regional Emergency Assessment form. It is a <b>new section in EMResource</b> and will be more specific way to detail and update agencies status during emergencies.	Paul Weiss, Director, SMRRC
10:20 - 10:30 a.m.	Break	Everyone
10:31 – 10:50 a.m.	<b>Maine State medical volunteer request process.</b> How do agencies request volunteers for disasters and or other scheduled events. Jared will explain the method and we will discuss how we will use volunteers in the June exercise using this process.	Jared McCannell, Volunteer Management Coordinator, ME CDC
10:51 - 11:05 a.m.	<b>Radio Communications</b> a short discussion on radio use and the SMRRC handheld VHF radios given to medical centers and long term care. (Will hand out at this meeting). Also the new way we report radio drill results onto EMResource.	Paul Weiss, Director, SMRRC County EMA's
11:06 - 11:20 a.m.	<b>COOP</b> (Continuity of Operations). Continued discussion from last month on a few more aspects of this. We will discuss the basics of a facility COOP. Discuss the status of each facility's plan or lack there of, and also discuss way the region can support and integrate these plans. New EMResource reporting location.	Paul Weiss, Director, SMRRC County EMA's, Coalition, and Public Health
11:21- 11:59 a.m.	<b>Regional Exercise Planning for 2016-2017 (June 29th).</b> We will continue discussion from last meeting. This will be a planning meeting for this drill. We will discuss; who, what, were, when, why.	Paul Weiss, Director, SMRRC County EMA's, Coalition, Public Health, and Patrick Furey, Exercise an Training Coordinator, ME CDC
12:00 p.m.	Adjourn.	All



**Next Coalition Meeting: March 17, 9AM-noon, B+D Conference Room, Southern Maine Healthcare, Biddeford Campus**